## Agenda statutory meeting

### § 1. Opening of the meeting

### § 2. Election of meeting officials

* Chair
* Secretary
* Adjuster

### § 3. Adoption of agenda

### § 4. Appointments, election of

* Vice-chair
* Secretary
* Treasurer
* Additional appointments

### § 5. Signatories

Who on the board are to be authorised to sign on behalf of the club, either individually or jointly? Which amount(s) does/do this concern?

For example: Chair and treasurer can sign on behalf of the local union club either individually for amounts up to SEK 5 000 or jointly for amounts up to SEK 10 000. For amounts over SEK 10 000, decisions are made by the board.

### § 6. Other issues

### § 7. Closing of the meeting